

# SAFETY ALERT BULLETIN

NUMBERS: SB17-01  
 STATION: ALL  
 INCIDENT DATE: Multiple

## High Winds and GSE Regional Aircraft

Recently a CRJ-700 aircraft was damaged by a baggage cart that moved due to high winds. It is imperative that when high winds are forecasted in your location, all ground equipment is secured when not in use. It is the responsibility of the location to monitor the weather and establish policies to communicate the changes in weather.

A contributing factor to the mentioned damage is that a bumper was missing from the bag cart. When GSE is not in the proper operating condition it must be removed from service and tagged out using the proper OTS tags.

HIGH WINDS OPERATIONAL CHECKLIST			
When winds are at or the forecasted sustained winds or wind gusts are 35 mph or higher, the following checklist must be completed for each aircraft on the ground.	Location A/C # A/C Type	Location A/C # A/C Type	Location A/C # A/C Type
Has the aircraft been positioned into the wind, if applicable?			
Has the aircraft door been closed and start/puller away (if applicable)?			
Has the aircraft been refueled to a capacity that will not exceed maximum takeoff weight for its next departure? (Coordinate with Dispatch.)			
Have the nose gear and both main landing gear been chocked/braked and jacked?			
If a turbo-prop aircraft, have both propeller brakes been set (if applicable)?			
Has all CGE (including cones) been removed from the immediate area around the aircraft and stowed in a place or manner that will keep it from coming into contact with any aircraft?			
If possible, has the aircraft been connected to the gustlock tag and bouncer?			
If a towbar is being used, has it been repaired and moved clear of the aircraft to prevent damage if it is moved by the high winds?			



**Resource Citation: American Eagle Ground Operations Manual (EGOM)**

### Chapter 2.XII Aircraft and Ground Equipment Protection- High Winds

During periods of forecasted thunderstorm activity, it will be the responsibility of the station to ensure that the weather (forecast changes and warnings), is reviewed on a locally established frequency (hourly for example), to ensure the station is aware of any weather warnings or forecast changes. This will ensure that any increases in forecasted weather severity are known in advance and the proper steps are taken to prepare. Any warnings or amended forecasts with winds (including gusts), exceeding 35 mph require the implementation of the High Winds Checklist

### Chapter 2.VII.16 Operation on Ground Equipment

Report any defective equipment to your supervisor/designee immediately. The Supervisor/Manager/Designee will complete the ME-0250 *Equipment Out of Service* tag (or company-equivalent). Only Supervisors/Designees, Managers or GSE/Maintenance personnel are permitted to tag any piece of ground equipment out of service

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 For questions or comments, please contact your Hub or Regional Corporate Safety Manager.**

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