



SAFETY

Before You Leave...

Now that you have seen how and why chocks are important, let's break down the first rule of safety when leaving ground equipment unattended and running:

- Come to a complete stop
- Shift to neutral or park (as applicable)
- Set parking brake
- Park as close to the terminal as possible
- Chock at least one tire fore and aft to prevent movement

Leaving the equipment in gear with just the chocks inserted is an accident waiting to happen! So is leaving the equipment running and not inserting the chocks.

Do **YOUR** part to prevent aircraft damage.

COMPLIANCE

A CRJ-700 suffered serious damage when the #1 engine was struck by the hand rails of a beltloader that had not been modified for Regional aircraft.

Prevention: Hand rails are raised only on those units that are configured/modified for use on regional jet aircraft (**EXCEPTION: NOT USED FOR CRJ-200**).

AWARENESS

Report any defective equipment to your supervisor/designee immediately.

The Supervisor/Manager/Designee will complete the ME-0250 Equipment Out of Service tag (or

company-equivalent). Only Supervisors/Designees, Managers or GSE/Maintenance personnel are permitted to tag any piece of ground equipment out of service.

Station Briefing Guide 3-6-17

Stations are urged to use this guide to assist with Station Safety Briefings. This information should be reviewed daily with all employees to ensure understanding and compliance. This may result in employees hearing it more than once but will serve to reinforce the information. The questions at the bottom must be used to ensure understanding.

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COMPLIANCE

Aircraft Damage

- Hand rails are raised only on those units that are configured/modified for use on regional jet aircraft (**EXCEPTION: NOT USED FOR CRJ-200**) .

AWARENESS

- Report any defective equipment to your supervisor/designee immediately.

What must you always do when leaving a piece of equipment unattended whether running or not?

What gear must you place equipment in when leaving it?

What must you do if your tug is not operating properly?